



One Voice Privacy Policy

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This privacy notice tells you what to expect us to do with your personal information when you work / volunteer for us.

Our contact details

Email: onevoicecornwall@gmail.com

What information we collect and use, and why

We collect or use the following personal information as part of staff / volunteer recruitment, administration and management:

- Contact details (eg name, address, telephone number or personal email address, social media)
- Photographs

Our lawful bases for collecting or using personal information as part of volunteer recruitment, administration and management are:

- Consent

Where we get personal information from

We collect your information from the following places:

- From staff members or volunteers directly

How long we keep information

We will retain your information for as long as you are a member of One Voice. If you leave for any reason we will delete your details unless you specifically request that we retain them to keep you updated with our work.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal data.

Your right to rectification - You have the right to ask us to rectify personal data you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal data in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal data in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal data you gave us to another organisation, or to you, in certain circumstances.

Your right to withdraw consent – When we use consent as our lawful basis you have the right to withdraw your consent.

You don't usually need to pay a fee to exercise your rights. If you make a request, we have one calendar month to respond to you.

How to complain

If you have any concerns about our use of your personal data, you can make a complaint directly to a trustee or the CEO

If you remain unhappy with how we've used your data after raising a complaint with us, you can also complain to the ICO.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow

Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Website: <https://www.ico.org.uk/make-a-complaint>